

2002 First Quarter Report
Administrative Division
Idaho State Historical Society

Submitted by Steve Guerber

The first quarter of 2002 (fourth week in January through second week in April 2002) continued to be a busy period for the administrative work group at the Society. In addition to conducting ongoing and routine administrative duties, specific activities of possible interest with which it was involved during the period have included:

- Holding a general staff meeting in January.
- Holding a monthly meeting of ISHS work group administrators in February, March and April.
- Meeting with the Museum staff to set final timetable for completion/opening of the Curtis Earl Exhibit.
- Working in cooperation with staff members on expanding the scope of the existing ISHS Education Committee to enhance volunteer programs and education programs, particularly in response to reduced staffing at the Old Penitentiary Historic District.
- Meeting with Kay Manweiler as needed in conjunction with matters pertaining to personnel, legislation, proposed Idaho Historic Preservation Act and other issues related to ISHS operations.
- Touring Old Pen storage space for archaeology material, construction site for Curtis Earl exhibit, and Museum warehouse storage facility with Chairman Pavesic.
- Attending a discussion of Foundation for Idaho History needs involving David Leroy, Max Pavesic and representatives of the Idaho Community Foundation.
- Hosting the annual ISHS Legislative Reception at the Historical Museum in February.
- Reviewing proposed FY2003 budget information with Jeff Shinn (Division of Financial Management analyst), Jason Hancock (Legislative Services analyst) and Vi Huntsinger (ISHS fiscal officer) prior to final Joint Finance Appropriations Committee budget-setting meeting.
- Attending budget-setting meeting of JFAC to clarify funding shifts to preserve three ISHS jobs.

- Conducting meetings of the History Caucus (an informal gathering of Legislators interested in history) for tour of the Museum warehouse and Capitol Education Center presentation.
- Making presentations in the persona of Jean Baptiste Charbonneau on the history of the Lewis and Clark Expedition to the Senate State Affairs Committee and the House State Affairs Committee in support of SJR123, a resolution supporting Bicentennial activities in Idaho (which passed).
- Outlining the intent and functioning of the proposed Idaho Historic Preservation Act to the annual meeting of the Idaho Association of Museums.
- Meeting with Legislative lobbyist Roy Eiguren to discuss recommended preparation and contacts to promote passage of the proposed Idaho Historic Preservation Act of 2003.
- Preparing information on the proposed Idaho Historic Preservation Act in seeking endorsement from the Legislative Committee of the Association of Idaho Cities.
- Meeting with Senator Mike Crapo and staff members (Chief of Staff John Hoehne and Press Secretary Lindsay Nothern) during a March visit to Idaho to review negative impact of proposed FY03 funding on the Idaho SHPO.
- Hosting Senator Larry Craig staff member Damon Tobias (Special Counsel and Senate Appropriations Committee liaison) for lunch during a March visit to Idaho to review negative impact of proposed FY03 funding on the Idaho SHPO.
- Attending the annual National Council of State Historic Preservation Officers (NCSHPO) meeting in Washington, D.C.
- Meeting with Congressman Mike Simpson, Congressman Butch Otter, and staff of Senator Larry Craig (Legislative Assistant Calli Daly) and Senator Mike Crapo (Legislative Director Peter Fischer) while at NCSHPO meeting to review negative impact of FY02 funding and proposals for FY03 on Idaho historic preservation programs.
- Meeting with representatives of the Association of Idaho Cities to plan participation in “history theme” events at the annual AIC Convention in June and to prepare for presentation of first Idaho Heritage Cities awards.
- Co-hosting the 2002 National Lewis and Clark Bicentennial Planning Conference at Lewiston.

- Attending the March meeting of the Governor's Idaho Lewis and Clark Trail Committee.
- Attending the February meeting of the Lewis and Clark Bicentennial Interagency Committee.
- Representing the ISHS as ex-officio member of the Capitol Commission at general meetings in January and April, and at design subcommittee meetings in February, March and April.
- Reviewing final draft of plans for Phase II of the Idaho History Center with representatives of ZGA Architects and the Idaho Division of Public Works.
- Attending the March meeting of the Permanent Building Fund Advisory Council where status of Phase II of the Idaho History Center was reviewed.
- Continuing discussions with Jensen Belts Planning on preparation of the updated Master Plan for development of the Old Penitentiary Historic District.
- Presenting information on the archaeological impacts of the proposed West Rock Resort to the State Land Board during a hearing on the lease of state lands to the developer.
- Attended the January and March meetings of the State Board of Education at Boise State University.
- Representing the ISHS at meetings of State Board of Education agency heads with Executive Director Gary Stivers and long-range planning session to identify necessary Office of the State Board of Education support for agency needs.
- Participating in interview process with three candidates during search by Boise State University for a new Dean of the College of Social Sciences & Public Affairs (which includes the History Department).
- Meeting with Larry Barnhart, BSU Dean, for status discussion on horticulture program operations at Old Pen site and future usage of Horse Barn and Dairy Barn facilities.
- Meeting with Rick Collignon, Executive Director of Idaho Department of Parks and Recreation, for follow-up discussion on implementation of statewide Section 106 review process for all parks projects.

- Making presentations in the persona of Jean Baptiste Charbonneau on the history of the Lewis and Clark Expedition in Idaho to fourth grade classes at St. Joseph School in Boise, to five sophomore classes at Eagle High School, and to the Boise Kiwanis Club.
- Making a presentation in the persona of Gen. U.S. Grant on the history of Idaho during the Civil War to the annual meeting of the Sons of the Revolutionary War.
- Attending the annual Leadership Luncheon of the Silver Sage Girl Scouts Council.

Executive Director's Schedule of Future Activities

April 23	ISHS General Staff Meeting at the Historical Museum
May 3	Charbonneau/U.S. Grant presentations at Rathdrum Elementary School
May 8	State Board of Education Agency Heads Meeting
May 11	Governor's Idaho Lewis and Clark Trail Committee Meeting at Lewiston
Apr 14	ISHS Administrator's Meeting
Apr 15	Old Penitentiary Historic District Tenant Meeting
Apr 17	Charbonneau presentation at State Rotary Club meeting at Sun Valley
May 25-27	Grand opening activities for J. Curtis Earl Exhibit
Jun 5	State Board of Education Agency Heads Meeting
Jun 11	ISHS Administrator's Meeting
Jun 13	Nez Perce Symposium at Cottonwood
Jun 18-22	Association of Idaho Cities Convention at Pocatello
Jun 27-28	State Board of Education Meeting at Moscow
Jul 10	State Board of Education Agency Heads Meeting
Jul 20-30	Vacation at the Oregon Coast
Aug 2	ISHS Board of Trustees Meeting (site TBA)
Aug 7	State Board of Education Agency Heads Meeting
Aug 13	ISHS Administrator's Meeting
Aug 15-16	State Board of Education Meeting at Coeur d'Alene
Sep 4	State Board of Education Agency Heads Meeting
Sep 17	ISHS Administrator's Meeting
Oct 3-4	State Board of Education Meeting at Lewiston
Oct 9	State Board of Education Agency Heads Meeting
Oct 22	ISHS Administrator's Meeting
Oct 24	ISHS Annual Meeting (site TBA)
Oct 25	ISHS Board of Trustees Meeting (site TBA)
Nov 6	State Board of Education Agency Heads Meeting
Nov 19	ISHS Administrator's Meeting
Dec 3-9	State Historic Administrators Meeting (SHAM) at Harrisburg, Pa.
Dec 11	State Board of Education Agency Heads Meeting
Dec 17	ISHS Administrator's Meeting